

**Rental Rate Schedule  
2024-2025**

**Rohr Building  
Small Users**



March 7, 2025 to Aug 31, 2025

*Defined as less than \$1 million annual operating budget*

**I. Rental Rates Per Performance/Event**

	Base Rent		Value of Hall Rent (if needed)
Pierce Studio	None	per	\$ 310 per day
Includes blackbox theater & lobby	None	Per	\$ 1,860 per week
2nd floor Conference Room	\$ 40.00	per	day
Room 230	\$ 240.00		week
2nd floor Conference Room	\$ 40.00	per	day
Room 240	\$ 240.00		week
2nd floor PNC Grow Up Great Classroom	\$ 75.00	per	day
	\$ 450.00		week
2nd floor Movement Room	\$ 75.00	per	day
	\$ 450.00		week
4th Floor Gallery	\$ 300.00	per	day
	\$ 900.00		week

\*Rates applies to meetings, conferences, workshops, receptions, rehearsals, and any other use of the Rohr Building space.

\*\*Load-in, load-out, and dark days that do not include a performance pay the full rental rate.

**II. Additional Charges**

**A. Ticketing, Box Office, Taxes, and Fees**

Trust Ticketing Services are required. Inquire if an exemption is requested.

Box Office Service - Set up fee Includes ticket sales & printing	\$ 200.00	per	Event
Box Office Service, single ticket sales, ticket printing	\$ 150.00	per	performance

Credit Cards	3.25%	<i>subject to change</i>
Internet Sales	3.25%	<i>subject to change</i>

\*Credit Card and Internet Service fees are a presenter expense and may not be passed on to customers.

Group Sales Commission	10%
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City of Pittsburgh Amusement Tax	Gross x .04762
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Theater Restoration Fee	\$ 5.00	per	paid ticket
Cultural District Fee	\$ 1.00	per	paid ticket
Tessitura Fee	\$ 0.50	per	paid ticket

**B. Front of House, Staffing, and Security**

Front of House Staff, Venue Manager Required	\$ 30.00	per	hour (4 hour minimum)
Front of House Staff, Door Attendant Requirement per event	\$ 20.00	per	hour (4 hour minimum)
Front of House staff (Incl. ushers, FOH ambassadors, ticket takers)	\$ 210.00	per	performance

Off-Duty Police (Optional)	\$ 95.00 <i>(subject to change)</i>	per	hour (5 hour minimum)
Additional security	AT COST	per	Vendor Invoice

\*The Lessor reserves the right to hire Off-Duty City of Pittsburgh Police and security personnel at its sole discretion and charge this expense to settlement.

**C. Cleaning**

Standard venue cleaning and trash removal is included in rental. Staffing during a show or event is optional. If housekeeping services are requested for performance or additional cleaning services are requested, all rates apply as listed below.

Cleaning Fee	\$ 38.00	per	hour (4 hour minimum)
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**D. Stage Labor**

Stage Technicians (If needed)	AT COST	per	Contracted Service
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**E. Stage Equipment**

House Lighting	Included in Rental	per	N/A
House Sound	Included in Rental	per	N/A
Standard Microphone Rental	Included in Rental	per	N/A
5' Yamaha Grand Piano	Included in Rental	per	N/A
Piano Tuning/Maintenance	At Cost	per	Vendor Invoice
60" Presentation Screen	Included in Rental	per	N/A

\*Listed cost for stage equipment does not include the cost of operator(s), if applicable. All operator costs are rebilled AT COST.

### III. Miscellaneous Information

PYROTECHNICS: The Rohr Building requires that utilization of pyrotechnic or related effects be in compliance with NFPA 1126 "Standard for the Use of Pyrotechnics before a Proximate Audience." We require the operating instructions and safety requirements for any and all pyrotechnic device(s) used be made available in advance to Benedum Management and Production for review and reference. City of Pittsburgh permitting charges may apply. If necessary, a Fire Marshall will be hired to be on premises. These charges will be passed along AT COST.

ADDITIONAL MARKETING SERVICES: The Pittsburgh Cultural Trust Marketing Department offers various services for fee or commission. Please contact the Trust Marketing Department for further information. With the exception of the Calendar of Events, no marketing services or materials are included as part of this lease agreement. The use of Trust marketing services depends partly on staff availability.

LIABILITY INSURANCE: Incoming organizations are required to provide and maintain, at its expense, both worker's compensation and comprehensive liability insurance covering claims for personal injury, including bodily injury, death and property damage, occurring in and about the Premises which result from occupancy and use. Said insurance shall include accepted contractual liability endorsements and shall provide coverage in the following minimum amount: One Million Dollars (\$1,000,000) general liability. A COI must be provided to the Trust which lists the Trust as additionally insured.

FOOD AND BEVERAGE SERVICE: Culinaire is the exclusive food and beverage provider for all events in the Rohr Building. Inquire for customized pricing and estimates.

**IV. Theater Capacity**

Pierce Studio	175
Alternate Configurations:	
Auditorium Seating	130
Seated Dinner	70
Movement Room	50
Conference Room 230	12
Conference Room 240	12
PNC Grow Up Great Classroom	
4th Floor	175
Alternate Configurations:	
Auditorium Seating	130
Seated Dinner	70

**FULL BUILDING      424**

\*Wheelchair user locations in the Pierce Studio are located in each room. The Pierce Studio requires that all Lessees comply with the requirements of the